



# Sherwood Park Farmers' Market Community Application 2018



Thank you for your interest in becoming a community vendor in the Sherwood Park Farmers' Market. You must be a community or non-profit organization in order to qualify to be a community vendor at the Market. No items may be sold at a community table. The Market will be held outdoors from May 16 to October 3 inclusive. The Market will be held indoors at the Community Centre (401 Festival Lane) for all other dates in 2018.

Please complete the following application and return via email to [sherwoodparkfarmersmarket@gmail.com](mailto:sherwoodparkfarmersmarket@gmail.com), or by hand to the Market Manager or mail to:  
Sherwood Park Farmers' Market  
Box 57062  
Sherwood Park, AB  
T8A 0Y0

The Sherwood Park Farmers' Market (SPFM) runs every Wednesday from 4 – 8 pm. As we are an all-weather market, please be prepared for all kinds of weather when the Market is outdoors. Changes to Strathcona County regulations, street construction, building renovations or Market plan may alter Market locations. All applications are subject to review and approval by the Vendor Approval Committee.

Community Group Name: \_\_\_\_\_

Personal Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Facebook: \_\_\_\_\_

Please provide a brief description about your organization:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates preferred (one date per quarter, based on availability Please circle the date you wish to attend:

**Jan** 10, 17, 24, 31   **Feb** 7, 14, 21, 28   **Mar** 7, 14, 21, 28   **April** 4, 11, 18, 25

**May** 2, 9, 16, 23, 30   **June** 6, 13, 20, 27   **July** 4, 11, 18, 25   **Aug** 1, 8, 15, 22, 29

**Sept** 5, 12, 19, 26   **Oct** 3, 10, 17, 24   **Nov** 7, 14, 21, 28   **Dec** 5, 12, 19

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## ELIGIBILITY CRITERIA:

1. Must be a community or not-for-profit organization. \_\_\_\_\_ **Initials**
2. No surveys, demonstrations, petitions, letters of appeal or promotions are permitted. \_\_\_\_\_ **Initials**
3. The organization must provide chairs, tables and table coverings. For the Outdoor Market a tent and tent weights are MANDATORY and must be supplied by the organization. Weights must be a minimum of 25 lbs per tent leg. Failure to have proper weights on your tent, may result in your being asked to take down your tent. This is for your safety as well as the customers. \_\_\_\_\_ **Initials**
4. All activities must take place within the confines of the assigned space and volunteers are not permitted to approach customers in the walkways. \_\_\_\_\_ **Initials**
5. No items may be sold by the organization. If you wish to sell items you must fill out a year round application form. \_\_\_\_\_ **Initials**
6. All organizations are required to be in place and set up and ready to operate by 3:45 pm. \_\_\_\_\_ **Initials**
7. Organizations may not take down their table until 8 pm. This applies to table and tent when outdoors. The market runs from 4 pm to 8 pm inclusive \_\_\_\_\_ **Initials**
8. Vendors are required to be in place and ready to operate by 3:45pm. **Late vendors will receive a \$10.00 fine** and are required to check in with the Market Manager unless previous arrangements have been made with the Market Manager. \_\_\_\_\_ **Initials**
9. Vendors must remove all garbage including bags and boxes. All vendors are responsible for cleaning up their stall area. \_\_\_\_\_ **Initials**

Note: The Sherwood Park Farmers Market Board & its Market Manager reserve the right to change, interpret and enforce these policies and guidelines as deemed necessary to maintain consistency and individuality of the market for the benefit of all served by the market.

I certify that I have read, understand and agree to comply with all Market Rules and Regulations as specified by the Sherwood Park Farmers' Market Executive as per attached list, and understand failure to abide by the rules may result in a fine or removal from the market.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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In consideration of being allowed to use the facilities of the Sherwood Park Farmers' Market Society and the Sherwood Park Farmers' Market, located at 401 Festival Place in the Community Center & 2015 Oak Street, we the undersigned, hereby agree to the following:

To waive any and all claims that we,  
**Name(s)** (Must include all participating members):

\_\_\_\_\_

**Business or Organization (operating) Name:** \_\_\_\_\_

may have against the Sherwood Park Farmers' Market Society and the Sherwood Park Farmers' Market located at 401 Festival Place in the Community Center & 2015 Oak Street, its directors and officers, employees, agents, representatives and volunteers.

To release from any and all liability for any loss, damage, injury or expense that occurs out of the use of any of the facilities of the Sherwood Park Farmers' Market Society and the Sherwood Park Farmers' Market, located at 401 Festival Place in the Community Center & 2015 Oak Street, by the above-named Vendor, their family, their employees or volunteer participants.

To hold harmless and indemnify the Sherwood Park Farmers' Market Society and the Sherwood Park Farmers' Market, located at 401 Festival Place in the Community Center & 2015 Oak Street, from any and all liability for any property damage, personal injury to any third party or other financial loss or expense, including legal expense and costs of a solicitor-and-his-own-client full indemnity basis, resulting from the participation in any event to be held on the facilities of the Sherwood Park Farmers' Market Society and the Sherwood Park Farmers' Market, located at 401 Festival Place in the Community Center & 2015 Oak Street, throughout the 2018 season.

We, the undersigned, hereby acknowledge that we have read the foregoing and understand its content, import and meaning.

**Participant's Name** (please print)

**Witness's Name** (please print)

\_\_\_\_\_  
**Participant's Signature** (on behalf of all participating vendors listed above)

\_\_\_\_\_  
**Witness's Signature**

\_\_\_\_\_  
**Date:**

\_\_\_\_\_  
**Date:**

This signed waiver must be returned with your application form OR proof of Liability Insurance must be included in lieu of waiver.

Do you have separate liability coverage for your business? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please include with this application form.